

# BINGLEY TOWN COUNCIL

Bingley Town Council, The Hub, Myrtle Place, Bingley, BD16 2LF



## Bingley Town Council Full Council meeting

Date: Thursday 23<sup>rd</sup> March 2023

The press and public are invited to attend the Full Council meeting of Bingley Town Council which will be held on Tuesday 28<sup>th</sup> March 2023 at 6.30pm at The Eldwick Church, Otley Road, Eldwick.

Yours sincerely,

A handwritten signature in black ink that reads "E. Haskins".

Eve Haskins, Town Clerk  
Bingley Town Council, Myrtle Place, Bingley, BD16 2LF  
townclerk@bingleytowncouncil.gov.uk  
07529 222679

**This meeting is open to the press and public by virtue of the Public Bodies (Administration of Meetings) Act 1960, s1**

## AGENDA

### **2223/229 Chair's remarks**

To receive remarks from the Chair.

### **2223/230 Apologies for absence**

- a) To note apologies for absence.
- b) To receive and consider apologies for absence.
- c) To approve reasons for absence.

### **2223/231 Disclosures of interest**

- a) To receive declarations of interest from councillors on items on the agenda.
- b) To receive written requests for dispensations for disclosable pecuniary interest.
- c) To grant any requests for dispensation as appropriate.

### **2223/232 Representation for regeneration of Bingley**

To receive representation regarding a proposal for the regeneration of Bingley (further information attached).

### **2223/233 Minutes of previous meeting**

To approve the minutes of the previous meeting held on 28<sup>th</sup> February 2023 (attached).

**2223/234 Confidential items to be discussed in confidence after item 2223/251**

To consider if any further items on the agenda need to be discussed in confidence after item 2223/251, following exclusion of the press and public, due to their sensitive nature.

**2223/235 Public participation**

Members of the public are reminded that this is their opportunity to speak to the meeting on any topic relevant to the work of the Council. However, they may not speak during the rest of the meeting unless specifically invited to do so by the Chair.

**2223/236 Ongoing items**

To receive updates on the following ongoing issues and to agree further actions where necessary:

- a) Bingley Pool.
- b) Changing Places toilet facility.
- c) Climate Emergency.
- d) Speed Indicator Devices (SIDs).

**2223/237 Finance**

- a) To receive the schedule of payments for March (to follow prior to the meeting).
- b) To agree the bank reconciliations for February (attached).
- c) To approve the updated Asset Register (attached).
- d) To receive an update on the bandstand electricity supply (CIL expenditure).
- e) To consider the Review of the Effectiveness of the Internal Audit for 2022-23 (attached).

**2223/238 Changing Places Working Group**

To consider the disbanding of the Changing Places Working Group.

**2223/239 Emergency Support Sub Committee (Councillor Heseltine)**

To receive an update from the Emergency Support Sub Committee.

**2223/240 Events, Marketing and Communications Committee (Councillor Gibbons)**

To receive an update from the recent Events, Marketing and Communications Committee meeting (draft minutes attached) and to agree further actions.

**2223/241 Finance and General Purposes (F&GP) Committee (Councillor Gibbons)**

To receive an update and note decisions from the F&GP Committee (draft minutes attached) and to agree further actions.

**2223/242 Neighbourhood Plan Working Group (Councillor Williams)**

To receive any updates and recommendations from the Neighbourhood Plan Working Group (draft minutes to follow prior to the meeting).

**2223/243 Planning Committee (Councillor Clough)**

To receive any updates from the Planning Committee (draft minutes attached).

**2223/244 Green and Clean (Councillor Goode)**

To consider any updates on Green and Clean.

**2223/245 Five Rise Way-marking (Councillor Gibbons)**

To receive a progress update on the Five Rise way-marking project.

**2223/246 Policies**

To approve the following policies (attached):

- a) Allotments Policy and Guidance and Tenancy Agreement.
- b) Financial Risk Assessment Policy and updated Risk Register.
- c) Leave Policy.

**2223/247 Town Clerk's Report**

To receive the Town Clerk's Report (attached).

**2223/248 Correspondence**

To note any correspondence received by the Council and to agree any actions if necessary, including on the following:

- a) Emails from YLCA including on training, White Rose publication, Law and Governance Bulletins, Resolutions for Debate by Member Councils and Parish Meetings to the YLCA Joint Annual Meeting 2023 etc.
- b) Email from Yorkshire Water Services Ltd re peat restoration on Bingley Moor.
- c) Email from external auditors re Annual Governance and Accountability Return (AGAR) for 2022-23.
- d) Email from resident re the closure of Costa Coffee at Five Rise Shopping Centre, Bingley.

**2223/249 Promotional items**

To consider any promotional items that the Town Council wishes to publicise from this meeting.

**2223/250 Date of the next and future meetings**

To agree the date of the next Full Council meeting as Tuesday 25<sup>th</sup> April 2023 at 6.30pm (location to be confirmed), and to agree the date for the Annual Town Meeting as Wednesday 19<sup>th</sup> April 2023 at Cottingley Town Hall, Main Street, Cottingley.

**2223/251 Exclusion of press and public**

To resolve that members of the press and public be excluded from any items under the provisions of the Public Bodies (Admission to Meetings Act 1960 s1 (2)) during consideration of items of a confidential nature.

**2223/252 Toilet cash**

To consider the banking of the toilet cash.